

No. 02/07/22-Admn.
Central Vigilance Commission

Satarkta Bhawan, Block-A,
General Pool Office Complex,
INA, New Delhi.

Date : 10 August, 2022

To,

All Ministries/Departments of the Central Government or State Government.

Subject : Appointment to the post of Assistant Director (Official Language) in the Commission - reg.

Sir/Madam,

The Central Vigilance Commission invites applications for appointment to the 01 post of Assistant Director (Official Language) in Level 10 of the pay matrix. Eligibility conditions for appointment to the post are "Junior Translator in Level 6 in the pay matrix with eight years of regular service rendered in the grade after appointment thereto on regular basis".

2. Junior Translator in CVC in Level 6 of the pay matrix with eight years of service in the grade, shall also be considered along with the outsiders.
3. Interested officials from various Ministries/departments may apply in the prescribed proforma given at **Annexure-I** through proper channel to the Under Secretary (Admn), Central Vigilance Commission, Satarkta Bhawan, Block-A, GPO Complex, INA, New Delhi-110023 [Tel No. 011-24651014 & Email- pvr.krishna@nic.in].
4. It is requested that wide publicity may be given amongst officials working under your administrative control. Applications of the candidates who can be relieved immediately upon their selection may be sent to this office within 30 days of issuance of this letter with following details:-
 - a. Application in the enclosed proforma.
 - b. Attested copies of the ACRs/APARs for the last five years.
 - c. Certification that no disciplinary case is either contemplated or pending against the official.
 - d. Vigilance Clearance certificate.
5. Incomplete applications and applications received after closing date will not be considered.
6. This notice is simultaneously being published on the Commission's website (www.cvc.gov.in).



(Nitin Kumar)
Director (Admn.)

Encl. As above

**APPLICATION FOR THE POST OF ASSISTANT DIRECTOR (OFFICIAL LANGUAGE) IN THE
CENTRAL VIGILANCE COMMISSION.**

1. Name :
2. D.o.B. & Age :
3. Whether SC/ST/OBC :
4. Educational Qualification :
5. Permanent post held :
 - a. Name of Service :
 - b. Designation and name of office :
 - c. Scale of pay and classification :
6. Present post held, if different from 5 above :
 - a. Designation and name of office :
 - b. Scale of pay and classification :
 - c. Present pay :
7. Full postal address, Tel No./Mobile No. e-mail of the applicant :
8. Particulars of service :

Passport size Photograph of the applicant [duly attested by the Competent Authority

Designation/ Post held	Scale of pay	Period From	to

9. Particulars/details of experience in the field of translation -
10. Any other remarks :
11. Designation of the Controlling Authority with :
full postal address, Tel No./Mobile No., email

Signature:
Date:
Place:

(Certificate to be furnished by the Employer/Head of Office/Forwarding Authority)

Certified that the particulars furnished by Shri/Smt./Ms. _____ are correct and complete as per the office records.

(Signature and stamp of the Competent Authority)