

PERFORMANCE APPRAISAL REPORT FOR PART-TIME CVOs
(Period _____ to _____)

- (i) Name of Ministry / Department / Organisation :
- (ii) Total No, Staff in the Organisation Cat: A :
- Cat: B :
- (iii) Structure / manpower strength of Vig. Department :
- (iv) Name of CVO :
- (v) Service (with batch & cadre) :
- (vi) Date of joining as CVO :
- (vii) Substantive charge/core functions of the CVO :
- (viii) Pendency position (of complaints & cases in brief) :

As on 31st
March of the
previous year

As on 31st March
of the year
corresponding to
the appraisal-
period

- (a) No. of complaints under investigation :
- (b) No. of cases pending for issue of charge sheets :
- (c) No. of cases pending for appointment of IOs & Pos :
- (d) No. of inquiry reports under Process :
- (e) No. of CTE paras under process :
- (ix) No. of inspections carried out by vigilance :
- (x) No. of training courses/workshops organized by/ for
vigilance Department :
- (xi) Constraints, if any, faced in effective discharge of
vigilance functions :
- (xii) A brief note on the initiatives / proactive measures taken
by the CVO for systems improvement, towards
preventive vigilance etc. :
- (xiii) Any other point(s) which the CVO would like to add :

(Signature & date)